



## Shepton 21 Regeneration Partnership

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### **Shepton 21 Facelift Project**

*Funded by*

*The Central Mendip Community Partnership of*

*Mendip District Council*

### **Application Form**

**IMPORTANT NOTE: PLEASE READ CAREFULLY BEFORE COMPLETING THE FORM**

1. This application should be accompanied by two copies of the specification and (if necessary) drawings of the proposed works. Two estimates based upon the specification must be provided. Your Grant will be based on the eligible works detailed and will be to a maximum of £3000 based on a 60% grant allocation.
2. No work may be started until written approval is given or you will not be eligible for an award.
3. Under no circumstance will grants be awarded retrospectively.
4. If a grant is offered it will normally include a condition that if the building is sold within a specified period the grant may be recovered.
5. A minimum of two tenders must be obtained for all eligible works.
6. Payment of the Grant will be made upon submission of a receipted invoice only.

For further detail or if you have any questions please contact:

Paul Tomlinson at Mendip District Council

(e) [tomlinsonp@mendip.gov.uk](mailto:tomlinsonp@mendip.gov.uk) (t) 01749 341 321

**i. PROPERTY FOR WHICH GRANT IS SOUGHT**

i.i Name of property.....  
i.ii Full Address.....  
.....  
.....  
.....Postcode.....

**ii APPLICANT DETAILS**

ii.i Name of applicant, i.e. person(s) or body with legal responsibility for repairs:  
***Note: you must give the details of all owners if the property or any part of it is jointly owned by one other individuals or organisations.***

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.....

**ii.ii Address**

.....  
.....  
.....Post Code.....

Daytime Tel no.....  
Email address.....

**ii.iii Nature of interest** (i.e. freehold, leasehold, tenancy etc)  
*if leasehold please also state what year it will expire*

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**III. CONTACTS**

**III.I Name of person to act as contact with Shepton 21**  
*If the same as i.i please leave blank*

Name.....  
Address.....  
.....  
.....Postcode.....  
Daytime tel #.....Fax no#.....  
Email address.....

**IV. WORK FOR WHICH GRANT IS SOUGHT**

**iv.i Summary and nature of repairs/fitings**.....  
.....  
.....  
.....

**iv.ii Estimated Cost** .....

iv.iii Is VAT likely to be recoverable or zero-rated on any part of the project YES/NO  
if YES, please give details.....  
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.....  
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**V. SIGNATURE AND DECLARATION**

*The completed form must be signed by the applicant at ii.i above. If the applicant is two or more individuals (E.g. if the property is jointly owned) all should sign. If the applicant is a body an authorised member of that body should sign and should name his or her capacity to so do.*

I confirm that the information on this application form and the supporting information enclosed is true and complete to the best of my knowledge.

Signature .....

Name .....

Date .....

Capacity (as appropriate).....

***All information supplied will be treated confidentially***

**Please return this form and supporting documentation to:**

**Shepton 21 Regeneration Partnership**  
**70 High Street · Shepton Mallet · BA4 5AS · 01749 346 386**  
**[www.shepton21.org.uk](http://www.shepton21.org.uk) · [mail@shepton21.org.uk](mailto:mail@shepton21.org.uk)**

**Shepton 21 Regeneration Partnership would like to thank you for investing in your premises and or business. This is an exciting time to be trading and living in Shepton Mallet and together we can make a difference to the way we present our town and our offer to our customers and visitors.**